

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
June 16, 2023

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on June 16, 2023.

MEMBERS PRESENT

Dr. Hannah Coyt
Amanda Grigsby
Dr. Andrea Brooks
Beverly Martin
Denise Hutchins
Dr. Charles Pemberton

DPL STAFF

Lyndsay Sipple, Admin Section Supervisor
Stephanie Hilson- Robinson, Board Administrator
Courtney Cook, Admin Section Supervisor
Kristen Lawson, Commissioner

LEGAL COUNSEL

Sara Janes, OLS

MEMBERS ABSENT

Jake Roberts

OTHER

Carrie Collins, KCA
Dawn Hinton, KCA

CALL TO ORDER

Dr. Hannah Coyt called the meeting to order at 10:04 a.m.

MINUTES

Ms. Denise Hutchins motioned to accept the May 19, 2023, meeting minutes. Second by Dr. Charles Pemberton with an amendment to New Business, LPCA Supervision with the addition of the word DAYS. Ms. Hutchins motioned to accept the May 19 2023, meeting minutes with the amendment, Dr. Pemberton seconded, motion carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the May 2023 financial reports. No action is needed.

DPL REPORT

Ms. Kristen Lawson invited Ms. Courtney Cook to discuss with the Board issues surrounding state employees traveling to the CRBS Summit. Ms. Cook relayed all travel is approved by the Chief of Staff and no reason is given when denied. Ms. Cook stated the Board can submit a statement to the Chief of Staff asking for approval however, it could delay Board Members being approved for the Summit. The Board will discuss sending the statement to the Chief of Staff.

NEW BUSINESS

The Board discussed the CRBS Summit to be held in Nashville, TN on July 26-28. The Agenda has been posted on their website.

OLD BUSINESS

- KCA Update – Ms. Dawn Hinton relayed they are extending calls for proposals for KCA 2023 Conference for one week. Ms. Hinton stated the 2024 KCA Conference will be held in Northern

Kentucky. Dr. Coyt inquired as to what KCA could assist counselors with considering Ms. Sara Janes is unable to give advisory information. Ms. Amanda Grigsby motioned the Board to allow Dr. Coyt and Dr. Andrea Brooks to meet with Ms. Hinton regarding professional identity. Seconded by Ms. Hutchins, motion carried.

Ms. Hinton and the Board discussed Board Session availability for the KCA Conference. Ms. Hinton will follow up on the need and/or schedule in July.

- Counseling Compact – Dr. Brooks provided an update on the Counseling Compact. There will be a full Commission meeting online in November and a live meeting in D.C. in January 2024. Dr. Brooks relayed eight agencies submitted RFI's for the Administrative contract. The eight agencies were narrowed down to two, CLEAR and ASMI. Both agencies will submit presentations to the Full Committee for approval. The Rules Committee met in May 2023 and passed the definition of a qualifying exam. There are now 28 states in the Compact, with two additional joining by October. All meetings are open to the public and can be located at their website, <https://counselingcompact.org/>.
- Regulations – Ms. Janes commented on the timeline for regulations submission. It is recommended the Board meet for two Special Meetings to discuss all edits to the Regulations. The deadline for submission is August 15, with a public hearing held in October. Dr. Pemberton made a motion for two special regulatory meetings (June 30, 2023 2:00-4:00p; and July 11, 2023 12:00-2:00p), seconded by Ms. Hutchins, motion carried.

APPLICATIONS COMMITTEE

Ms. Grigsby made a motion to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation and applications. Ms. Hutchins seconded the motion, which carried, and the board entered closed session at 11:21 a.m.

Dr. Pemberton motioned to come out of the closed session at 12:44 p.m. Ms. Grigsby seconded the motion, which carried. No action was taken during the closed session.

Dr. Brooks motioned to approve recommendations from the applications committee, seconded by Dr. Pemberton. Carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications:

Mary Elizabeth Adams, Madison Alexander, Kristen Arguedas, Amanda Butler, Morgan Cinkovich, Bethany Clayton, Ka'Tora Dunn, Carmen Eby, Daniel Ellenberg, Esther Felt, Angela Fox, Parker Gilmet, Johnna Goble, Sherri Green, Lucy Greisner, Diondrea Griffin, Benjamin Hart, Mary Jagers, Victoria Kabungulu, Xerces Lewis, Brittanie Mahanna, Aleshia Marcum, Emily McGee, Kori Meyers, McKenzie Miller, Mariana Mirasolo, Lauren Moore, Andrea Mullins, Deanna Owens, Claire Pent, K'Yon Ter-Rel Poynter, Marjorie Price, Ashley Rich, Rannen Roberson, Richard Royster, Kelly Sayre, Celita Sexton-Eden, Amiee Spence, Wendy Spencer, Amber Stewart

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Gene Alexander SR., Heather Ball, William Butler, Natasha Clements, Lisa Connor, Kirsten Coombs, Candace Cooper, Katrina Cowen, Kendra Frye, Alexa Hammonds, Chelsea Harvey, La'Keyta Hoffman, Margaret Huber, Karin Klein, Taylor McGohon, Kristen Miller, Tynya Patton, Laura Reed, Brianna Roberson, Tiffany Roberts, Donald Sanders, Alison Savage, Megan Smith, Carolyn Spurway, Jana Sullivan, Alexis Watson, Marisol Weaver, Cathrin Wilbanks, Sara Wolfe

LEGAL COUNSEL

Dr. Pemberton made a motion to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation and complaints. Ms. Grigsby seconded the motion, which carried, and the board entered closed session at 12:53 p.m.

Dr. Pemberton motioned to come out of the closed session at 1:11 p.m. Ms. Hutchins seconded the motion, which carried.

Chair Coyt announced coming out of closed session.

- M. W. Fitness for Duty
 - Ms. Beverly Martin made a motion to hire Bruce Fain for \$959.00 for Fitness of Duty Evaluation, seconded by Ms. Hutchins, motion carried.
- J. L. V. LPCC-S Reinstatement
 - Ms. Hutchins made a motion to deny supervisor status reinstatement, as the applicant has not held the current LPCC for two years. Seconded by Ms. Grigsby, motion carried.
- T.P. Agreed Order Request
 - Dr. Brooks made a motion for Legal Counsel to request the following from T.P.:
 - Submit a modification to the Agreed Order, specifically stating the requested changes
 - Summary of work experience for the past three years
 - Schedule an interview with the Applications Committee to include T.P. and Supervisor
 - Seconded by Ms. Hutchins, motion carried.

COMPLAINTS COMMITTEE

- In the matter of C.A.P.- Voted to file formal administrative complaint for revocation based on federal guilty plea in child pornography case.
- 2023LPC-00001 – Deferred for more information
- 2023LPC-00023 – Deferred for more information
- 2023LPC-00024 – Voted to dismiss
- 2023LPC-00025 – Voted to dismiss
- 2023LPC-00027 – Voted to offer an informal settlement with 3 hours on ethics and professionalism and 3 hours on boundaries and social media; and, quarterly written reports from supervisor on progress in these areas for 12 months.
- 2019LPC-00048 – Deferred for inquiry to FFD Evaluator
- 2022LPC-00044 – Voted to approve signed Agreed Order
- 2022LPC-00043 – Voted to approve signed Agreed Order

The complaints committee motioned to accept the above recommendations listed in full and second by Dr. Pemberton, carried.

PER DIEM

Ms. Martin made a motion to pay per diem for today's meeting as well as the following days:

June 2 (Special Meeting), June 15 (Complaint Review), June 16 (Complaints Committee): Beverly Martin

June 2 (Special Meeting), June 15 (Complaints Committee): Amanda Grigsby

June 2 (Special Meeting), June 14 (Applications Review), June 15 (Applications Committee): Denise Hutchins

June 2 (Special Meeting), June 11 (Applications Review), June 15 (Applications Committee): Dr. Andrea Brooks

June 2 (Special Meeting), June 14 (Monthly review): Dr. Hannah Coyt

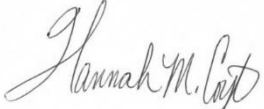
June 2 (Special Meeting): Dr. Charles Pemberton

June 2 (Special Meeting): Jake Roberts

Ms. Grigsby seconded the motion, which carried.

ADJOURN

Dr. Pemberton made a motion to adjourn at 1:40 p.m. Second by Ms. Hutchins and carried.



Dr. Hannah Coyt, Board Chair